

Switching Insurance Carriers
Initial Process & Training

In the beginning of January, we'll offer **Travel Insured** as our new insurance supplier instead of the current Allianz.

Our new provider will have:

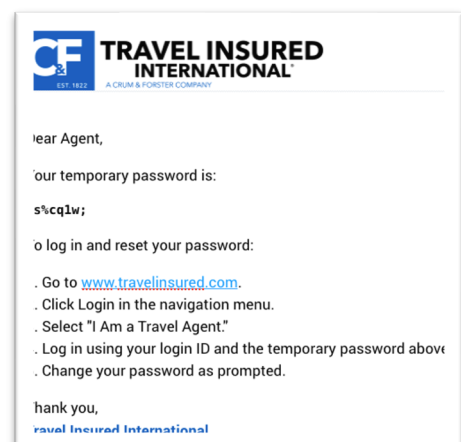
- The highest consumer rating of travel insurance on the market
- Ability to buy Group Insurance directly through the application
- Higher commissions paid to agents (20% & 22%) instead of the 12% and 16% paid before
- Commission payments assured with self-service logins.

Here is a review of how to transition to the new process:

- When you head over to the insurance tab on our websites, (Downtown Travel or Holidays with Downtown) you will see the landing page below:



- Travel Insured has created accounts for most of our subscribers using their email address for the User Name. **This step is needed to ensure you'll receive your commission.**
 - The first time you access this app you will have to **create your own personal secure password**. To do that **click Forgot your password?** and you'll receive an email with a temporary password and instructions on how to create a permanent one (see example) →
 - If you don't see an email look in your Spam folder.
 - After that, just login using your credentials.



It's important to know that about 300 travel agents who signed-up with us already had an account with Travel Insured that is not under the DTT banner. Since the same travel agent cannot have 2 different accounts, we were not able to create a DTT account for you automatically. If you decide to buy insurance using DTT commissions you will have to request that we cancel their current account and create a new one under the DTT Banner.

THE NEW INSURANCE PAGE IS NOW AVAILABLE ON OUR WEBISTES

TRAINING

Now, to learn more about the insurance itself please click the link below to access a recorded 30-minute training session:

<https://www.dropbox.com/s/jpoz4n2vasgw8ka/video1378467635.mp4?dl=0>

If, after going through the training, you have any questions please email them to fernando@doantowntravel.com and he will try and answer them as fast as possible.